



Imhotep Institute Charter High School  
6201 N. 21<sup>st</sup> Street  
Philadelphia, PA 19138  
Phone: 215-438-4140 Fax: 215-438-4160  
Website: [imhotephighschool.com](http://imhotephighschool.com)



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**Imhotep Institute Charter School**  
**Title I Family Engagement Policy 2022-2023**  
Review Date: 10-25-22 Posted on Website 8/29/22

1

In support of strengthening student academic achievement, Imhotep Institute Charter High School (IICHS) receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Imhotep Institute Charter High School agrees to implement the following requirements as outlined by Section 1116:

1. Assist parents in understanding the State's academic content standards, student academic achievement standards and academic assessments
2. Provide material and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, to foster parent involvement.
3. Educate school personnel, with the assistance of parents, in the value and utility of contributions of parents, how to reach, communicate and work with parents
4. Coordinate and integrate parent involvement programs and activities with other organizations such as **Head Start**, Parents as Teachers, etc.
5. Ensure that information related to school and parent programs, meetings and other activities is sent to parents in a format and language that parents can understand
6. Provide reasonable support for parent involvement activities as parents request.
7. Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.

If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available.



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The faculty, staff and parents of Imhotep Institute Charter School believe that it “takes a village” to prepare children to become lifelong learners and contributing members of a changing society. Imhotep encourages education for the entire family and works to support the adults in continuing to provide what children and communities need to be successful. This is done by creating situations where families not only feel welcomed to participate but are provided numerous opportunities for involvement in the educational, social action, and Wazuri Parent Association of the school.

Just as Imhotep values the expertise of its teachers as school based educators, parents and other family members are valued as home based educators. Parental Involvement activities in Imhotep will include opportunities for:

1. Parents to be involved in the planning, review and improvement of Title I programs and policies
2. Parent/Teacher conferences will be held at least two times annually.  
11/18/22 and 4/7/23
3. Encourage Parents to participate in the Wazuri Parent Association
4. Invite Parents to volunteer and be involved in activities within the school to the extent possible or in our Virtual Settings.
5. Review of the Parental Involvement Policy via Imhotep’s website
6. Seek feedback on the Annual set aside budget for Title 1 Family Involvement

With regard to professional development, Imhotep will:

1. Provide staff development to improve student achievement and facilitate school improvement
2. Provide intervention strategies and programs to staff and parents
3. Involve parents in the ongoing planning, review and improvement of Title I programs and policies. Annual Meeting will take place via Zoom on 10/25/22.

With regard to parent meetings, Imhotep will:

1. Host a meeting to inform parents of the school’s participation in the Title I Program, the requirements of Title I and the rights of parents to be involved 10/25/22 5:30 PM via Zoom
2. Inform parents in a timely manner of conferences and encourage attendance through notices sent home, Swift Alert, Schoology, and via school web page.
3. Alternative times will be offered to parents who are unable to attend



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With regard to Title I programs and plans, Imhotep will:

1. Inform parents of the goals and purpose of the Title I Program, the Literacy and Numeracy programs implemented, the assessments used to measure student progress, and the proficiency levels the students are expected to meet
2. Provide opportunities for parents to offer suggestions and ask questions regarding the Title I program and policies
3. Provide timely responses from administration to parent's suggestions and questions 4.

Advise parents of their child's progress on a regular basis through:

- a. Use of Schoology and PowerSchool
- b. Weekly contact (emails, autocalls, phone)
- c. Progress reports
- d. Reports cards
- e. Parent/Teacher conferences held at least twice a year where the student/parent/teacher compact will be discussed as it relates to the student's progress
- f. Provide opportunities for parents to volunteer around the school and to participate in their child's classroom and observe classroom activities.
- g. Participate in

**Reviewed by:** \_\_\_\_\_  
Jury Segers, *Principal and C.A.O.*

**Date:** 10/25/22

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Malissa Williams, *Wazuri Parent Representative*

**Date:** 10/25/22

*Board Approval with revisions: Scheduled Date December 12, 2022*